



# YEARLY STATUS REPORT - 2022-2023

## Part A

### Data of the Institution

#### 1. Name of the Institution

GOVERNMENT COLLEGE AJNALA

• Name of the Head of the institution **PARMINDER KAUR**

• Designation **PRINCIPAL**

• Does the institution function from its own campus? **Yes**

• Phone no./Alternate phone no. **018582221038**

• Mobile no **9501550400**

• Registered e-mail **gcajnala@gmail.com**

• Alternate e-mail **drpremsingh33@gmail.com**

• Address **GOVERNMENT COLLEGE AJNALA**

• City/Town **AMRITSAR**

• State/UT **PUNJAB**

• Pin Code **143102**

#### 2. Institutional status

• Affiliated /Constituent

• Type of Institution **Co-education**

• Location **Rural**

• Financial Status **UGC 2f and 12(B)**

- Name of the Affiliating University **GURU NANAK DEV UNIVERSITY**
- Name of the IQAC Coordinator **AARTI SHARMA**
- Phone No. **7087438864**
- Alternate phone No. **01858221038**
- Mobile **7986050752**
- IQAC e-mail address **gcajnala@gmail.com**
- Alternate Email address **gcajnala@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

<https://gcajnala.org/wp-content/uploads/2023/08/2021-22-2.pdf>

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

<https://gcajnala.org/wp-content/uploads/2022/12/2020-21.jpg>

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.41</b>	<b>2006</b>	<b>02/02/2006</b>	<b>01/02/2006</b>
<b>Cycle 2</b>	<b>B</b>	<b>2.41</b>	<b>2016</b>	<b>17/03/2016</b>	<b>17/03/2021</b>

**6. Date of Establishment of IQAC**

**15/01/2005**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>NIL</b>	<b>0</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC

[View File](#)

**9.No. of IQAC meetings held during the year 2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year? No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

1. Punjabi Mah was celebrated in the month of November. Multiple activities were held in the college such as essay writing competition on Punjabi as mother tongue, slogan writing, seminar and a fair "Punjabi Virsa" show casing Punjabi culture and heritage was organised. 2. The first ever publication of college magazine Sanvedna was released for the session 2022-23. 3. The college organised five-day workshop on career guidance and entrepreneurship to generate awareness among students regarding various options in career now a days. 4. An industrial visit to the Verka milk plant was organised for the students to give them first hand information regarding the manufacturing, processing and packing of the milk curd and cheese. 5. A series of events like seminars, quiz competition and declamation contests etc. were organised under Y-20 program on different themes such as Future of Work, Youth in Democracy, Climate change and Disaster Risk Reduction to generate awareness among youth.

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
To upgrade the infrastructure of the college.	The Punjab finishing School of the college has been renovated. The new green boards and tiles have been installed in the classrooms. The New water coolers have been installed in the college campus.
To organize an Educational trip to Science City	An Educational trip to Pushpa Gujral Science City Kapurthala was organised for the students of BA/B.com BCA -II. The trip enriched the students with practical knowledge of science concepts, space exploration, biotechnology, human evolution and climate change.
To organise an Exhibition cum Fair by Social Entrepreneurship Swachata and Rural Engagement Cell.	The Social Entrepreneurship Swachhata and Rural Engagement cell of the college organised an exhibition cum Fair to promote the entrepreneurship among the students.
To carry out an awareness drive regarding hygiene and sanitation among the villagers.	The Social Entrepreneurship Swachhata and Rural Engagement cell of the college organised a cleanliness drive in the adopted village Phule chak to sensitize the villagers regarding the importance of hygiene and sanitation in the homes, village and surrounding areas.
To organise 45th annual sports day of the college	The 45th Annual Sports day of the college was organised on Feb 24th 2023. The students participated in athletic events like long jump, shot put, discus throw, 100 m race, 200 m race and 800 m race etc. with tremendous zeal and enthusiasm.
To organise walking running and cycling campaigns.	The NSS unit of the college organised walking, running and

	cycling campaigns under azadi ka Amrit mahotsav fit India in the surrounding villages to promote walking, and cycling as healthy lifestyle habits among the masses.
To organise a seminar on an international mother tongue.	With the purpose of promoting the Punjabi language a seminar on ' Maa Boli' was organised in February 2023 to instil love and Pride for Punjabi language among the students.

**13. Whether the AQAR was placed before statutory body?** **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

**Part A****Data of the Institution**

<b>1.Name of the Institution</b>	GOVERNMENT COLLEGE AJNALA
• Name of the Head of the institution	PARMINDER KAUR
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	018582221038
• Mobile no	9501550400
• Registered e-mail	gcajnala@gmail.com
• Alternate e-mail	drpremsingh33@gmail.com
• Address	GOVERNMENT COLLEGE AJNALA
• City/Town	AMRITSAR
• State/UT	PUNJAB
• Pin Code	143102
<b>2.Institutional status</b>	
• Affiliated /Constituent	
• Type of Institution	Co-education
• Location	Rural
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	GURU NANAK DEV UNIVERSITY
• Name of the IQAC Coordinator	AARTI SHARMA
• Phone No.	7087438864

• Alternate phone No.	01858221038				
• Mobile	7986050752				
• IQAC e-mail address	gcajnala@gmail.com				
• Alternate Email address	gcajnala@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="https://gcajnala.org/wp-content/uploads/2023/08/2021-22-2.pdf">https://gcajnala.org/wp-content/uploads/2023/08/2021-22-2.pdf</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gcajnala.org/wp-content/uploads/2022/12/2020-21.jpg">https://gcajnala.org/wp-content/uploads/2022/12/2020-21.jpg</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.41	2006	02/02/2006	01/02/2006
Cycle 2	B	2.41	2016	17/03/2016	17/03/2021
<b>6.Date of Establishment of IQAC</b>			15/01/2005		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	0	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			2		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional			Yes		

website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
<p>1. Punjabi Mah was celebrated in the month of November. Multiple activities were held in the college such as essay writing competition on Punjabi as mother tongue, slogan writing, seminar and a fair "Punjabi Virsa" showcasing Punjabi culture and heritage was organised. 2. The first ever publication of college magazine Sanvedna was released for the session 2022-23. 3. The college organised five-day workshop on career guidance and entrepreneurship to generate awareness among students regarding various options in career now a days. 4. An industrial visit to the Verka milk plant was organised for the students to give them first hand information regarding the manufacturing, processing and packing of the milk curd and cheese. 5. A series of events like seminars, quiz competition and declamation contests etc. were organised under Y-20 program on different themes such as Future of Work, Youth in Democracy, Climate change and Disaster Risk Reduction to generate awareness among youth.</p>	
<b>12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year</b>	



Plan of Action	Achievements/Outcomes
To upgrade the infrastructure of the college.	The Punjab finishing School of the college has been renovated. The new green boards and tiles have been installed in the classrooms. The New water coolers have been installed in the college campus.
To organize an Educational trip to Science City	An Educational trip to Pushpa Gujral Science City Kapurthala was organised for the students of BA/B.com BCA -II. The trip enriched the students with practical knowledge of science concepts, space exploration, biotechnology, human evolution and climate change.
To organise an Exhibition cum Fair by Social Entrepreneurship Swachata and Rural Engagement Cell.	The Social Entrepreneurship Swachhata and Rural Engagement cell of the college organised an exhibition cum Fair to promote the entrepreneurship among the students.
To carry out an awareness drive regarding hygiene and sanitation among the villagers.	The Social Entrepreneurship Swachhata and Rural Engagement cell of the college organised a cleanliness drive in the adopted village Phule chak to sensitize the villagers regarding the importance of hygiene and sanitation in the homes, village and surrounding areas.
To organise 45th annual sports day of the college	The 45th Annual Sports day of the college was organised on Feb 24th 2023. The students participated in athletic events like long jump, shot put, discus throw, 100 m race, 200 m race and 800 m race etc. with tremendous zeal and enthusiasm.

To organise walking running and cycling campaigns.	The NSS unit of the college organised walking, running and cycling campaigns under azadi ka Amrit mahotsav fit India in the surrounding villages to promote walking, and cycling as healthy lifestyle habits among the masses.
To organise a seminar on an international mother tongue.	With the purpose of promoting the Punjabi language a seminar on ' Maa Boli' was organised in February 2023 to instil love and Pride for Punjabi language among the students.
<b>13.Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14.Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2023	08/08/2023
<b>15.Multidisciplinary / interdisciplinary</b>	
<p>The college is aware of the increasing focus on multidisciplinary and interdisciplinary approaches as enshrined in NPE 2020.The college is a multidisciplinary Institute as it offers graduate courses in Arts, commerce and computer science. The students of Arts can opt for economics, history, Elective Punjabi, Physical education, Computer science and Political science according to their interests. The college is running Punjab Finishing School to enhance students' proficiency in English and to improve their life skills, hard skills and employability skills to face the real life challenges in 21st century. Students from BCA, B.com and B.A are benefitted by Punjab Finishing School. Projects on community engagement and social service are undertaken by students every semester. Red cross unit, NSS and SES REC</p>	

volunteers take part in community services throughout the year like cleanliness drive, tree plantation drive, health awareness drive and blood donation camps etc. The college introduced skill based job oriented certificate courses in creative writing and content development, business ethics and professionalism and in mushroom cultivation in January 2022 in collaboration with Jagat Guru Nanak Punjab State Open University Patiala. The career guidance and counseling cell guides the students for choosing the right career during their stay in the Institution. Faculty of the college participate in many interdisciplinary National and International seminars, workshops, orientations and Faculty Development programs etc. every year to promote a blending of different disciplines leading to exchange of research ideas and knowledge on different topics of various domains.

#### **16.Academic bank of credits (ABC):**

The University Grants Commission has initiated Academic Bank of Credits (ABC) as a novel system to help educators to manage and verify the credits earned by the students. ABC system is introduced as a key component of National Education policy 2020, a comprehensive reform in the Indian Education sector. As per instructions of the Director Higher Education Department, ABC IDs of the students were created in the month of January 2023. A Committee was constituted to assist the students in getting registered under Academic bank of Credits . ABC IDs of students enrolled in the session 2023-2024 are being created as per the orders of Director Higher Education Department. Academic Bank of credits is a digital storehouse that contains the information of the credits earned by individual students throughout their learning journey. The credits earned by students will be deposited in their ABC 'Academic Account.' If the student moves to a different institution, the accumulated credits get transferred to the account of the new Institution. The Academic credits can only be shared from the institution, not directly from the student. Only the credits submitted by an authorized Institution will be accepted for storage and validation by the Academic Bank of credits. Moreover ABC promotes flexibility, customization and the efficient utilization of Academic achievements ultimately empowering the students to take greater control of their educational journey.

#### **17.Skill development:**

The university syllabi of all the courses offered by the college encourages skill development in concerned subject area. Moreover the college is running Punjab Finishing School to improve soft

skills, hard skills and communication skills of the students. Seminars and workshops are organized by the college to enhance practical knowledge and skills of the students. Industrial visits are organized to provide students with first hand information of production processes. Various national and international days like Independence day, republic day, voter day, World Aids day, International Women day and birth anniversaries of eminent personalities are celebrated to inculcate positive and ethical values among the students. In order to develop values, the college organizes religious and divine events and celebrates the festivals in their true spirit.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The study of Indian languages contributes to the greater cause of glorifying the ancient Indian knowledge and converging its outcomes with the modern requirements leading to the prosperity of society and nation at large. the study of the Indian language not only leads to the prosperity of the nation but also makes the individual person culturally rooted and get better in his/her expressiveness. The Institute believes in preserving the authenticity of the Indian multilingual system under Ek Bharat Shreshtha Bharat program. The Institute celebrates International mother tongue day, International women's day, yoga day, teej festival, lohri and Diwali festival as an reverence towards Indian languages and culture. The faculty members can opt any medium of instruction. Undergraduate students are also allowed to study either in Punjabi or Hindi or English medium as per their choice. The promotion of Indian languages and traditions is facilitated through the various competitions held at Talent Hunt organized by the youth welfare department. Competitions such as poetical symposium ,folk song, poster making competition, declamation contest, rangoli competition, mehndi competition and costume parade etc. encourage the students to stay connected with rich Indian culture and heritage.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Outcome based education is a student centric educational model that maps and measures students performance at every step. Outcome based education model aims to achieve maximum student learning outcomes by developing their knowledge and skills. OBE empowers students to choose what they would like to study and how they would like to study it. The National policy of education 2020 has created a skill based education model. It recognises the importance of soft skills as vital life abilities such as

communication, teamwork, problem solving the decision making and analytical thinking. The college is affiliated to GNDU Amritsar and strictly adhere to the curriculum and syllabi prescribed by the university. The University itself has clearly stated the programme outcomes regarding every programme offered by it. The faculty members and students are informed well of these outcomes of the prescribed syllabus for each semester at the very onset of their teaching-learning process. The college undertakes continuous evaluation through house tests, written assignments, unit tests and oral presentations, seminars and University examinations which are held at the end of each semester. The college also assesses programme outcomes through co-curricular activities and Feedback collected from the stakeholders. The integration of vocational education into general education will assist the students in developing a variety of skills to meet the industrial demands and enhance the quality education. The National Education Policy (NEP) 2020 has placed a special emphasis on vocational education. The new policy has created a skill based education model. There are some learning outcomes viz Students are able to see themselves as individuals with various abilities and skills, of which some are more developed than others. They demonstrate regular environment and active engagement over a period of time. They are able to identify and demonstrate their understanding of global issues, make responsible decisions and take appropriate action in response to issues either locally, nationally or Internationally. The Department of Higher Education, Punjab in collaboration with the British Council introduced 'English for Work' course in Government College Ajnala in the current session with the following Program Outcomes: Proficiency in professional communication, Business writing skills, Cross cultural communication course, Job interview preparation, Client customer service skills, Workplace ethics, Resume building and career development and Real world application of language skills in business simulations and Internships.

## **20.Distance education/online education:**

National policy of education 2020 focuses well on online learning and digital tools and platforms like DIKSHA and SWAYAM upgraded with new thoughts and training content in class resources, projects and assignment aids with the interactive experience focused on the creation of digital and interoperable infrastructure that is utilized by multiple platforms. The Department of Higher Education, Punjab in collaboration with the British Council introduced 'English for Work' course for the

students of Government colleges of Punjab. It aims to equip the students with the language skills and knowledge needed to effectively communicate and operate in a professional, English-speaking work environment. In this course, students will have to attend a 55 minutes Live Online class and one Teacher - Led webinar in weekly schedule. With the rising cost of infrastructure and offline education, Indians are more tending towards online education due to easy access and cost effectiveness. During lockdown in India due to COVID-19 pandemic, the communication process between the teachers and the students was halted. The communication gap between teachers and students abridged with Online Education through Google classroom, Google Meet and Zoom platforms used for virtual classes. Various queries related to the syllabus were resolved through online mode only. Moreover YouTube channels and video lectures were also utilized by the students as per teachers' instructions. At present WhatsApp groups of each stream, class and subject have been created by the teachers concerned, in which they have been informed about their class time table class tests, books and study material queries. Even the college administration has also used this platform to circulate its daily routine instructions received from Director Higher Education(DHE) University grants Commission(UGC) and Faculty Development Program (FDP) related brochures from other Academic bodies for the teachers. Online teaching and learning makes students more responsible for their own education. The college introduced Skill based job oriented courses in January 2022 in collaboration with Jagat Guru Nanak Punjab StateOpen University Patiala. The college has its own smart classrooms and digital seminar hall and well equipped labs to facilitate online learning.

## Extended Profile

### 1.Programme

1.1

4

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1

361

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2 157

Number of seats earmarked for reserved category as per GOI/  
State Govt. rule during the year

File Description	Documents
Data Template	<a href="#">View File</a>

2.3 83

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	<a href="#">View File</a>

### 3.Academic

3.1 12

Number of full time teachers during the year

File Description	Documents
Data Template	<a href="#">View File</a>

3.2 14

Number of sanctioned posts during the year

<b>Extended Profile</b>	
<b>1.Programme</b>	
1.1 Number of courses offered by the institution across all programs during the year	<b>4</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>2.Student</b>	
2.1 Number of students during the year	<b>361</b>
File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	<b>157</b>
File Description	Documents
Data Template	<a href="#">View File</a>
2.3 Number of outgoing/ final year students during the year	<b>83</b>
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1 Number of full time teachers during the year	<b>12</b>
File Description	Documents
Data Template	<a href="#">View File</a>



3.2	14
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

<b>4.Institution</b>	
4.1	15
Total number of Classrooms and Seminar halls	
4.2	3319587
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	8
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government College Ajnala is affiliated with Guru Nanak Dev University and follows the syllabus set by parents University. The college innovates within these established academic structures, committed to providing the best possible Holistic development for its Students. Each department prepare its own unitization allotting term-wise topics to be taught with in the stipulated time .Through a series of interactive activities like classroom teaching, seminars ,group discussions ,PowerPoint presentations ,quizzes, debates ,and academic test ,the students are being given practical insight into the curriculum that helps them to develop their higher order cognitive skills ,such as critical analysis ,problem solving, evaluation and synthesis. The students' performance is assessed through classroom academic test and assignments .The test results are reviewed and the weakers students are taught again in extra classes .The institution strives to incorporate the suggestions and opinions of all stakeholders into all aspects of its functioning .The

robust feedback system give accountability for this. Feedback forms are minutely analysed and steps are taken as and where necessary for quality enhancement. To raise consciousness of our students about how gender based inequalities neglect of environmental concerns and lack of ethics hamper an individual's growth ,College allows them to participate in society as mindful individuals .Industrial tours and field visits are organised to provide practical exposure to the Students. Seminars, Webinars, debates ,quiz competitions and workshops are being organised regularly.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

#### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The academic calendar of the college has been prepared taking into consideration the declared calendar of parent university that is Guru Nanak Dev University .This is so formed so as to give equal importance to sports and other cultural events besides academic for an all round development of students with the sound mind and sound health. Before the commencement of the semester ,the faculty members prepare an academic calendar .This academic calendar includes the dates for internal exams ,Seminars, workshops, quiz competitions, co curricular and extra curricular activities. Time table committee prepares the teacher wise class time table for the semester. It is also published on the college website .IQAC periodically monitors the coverage of syllabus, quality of assignments and progress of computer lab sessions. Unitisation of syllabus and its execution through daily classroom teaching helps the principal to keep check and ensure the schedule of Curriculum delivery is being followed as per the calendar.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gcajnala.org/wp-content/uploads/2023/10/AC-2022-23.pdf">https://gcajnala.org/wp-content/uploads/2023/10/AC-2022-23.pdf</a>

<p><b>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b></p>	<p><b>C. Any 2 of the above</b></p>								
<table border="1"> <thead> <tr> <th data-bbox="86 696 523 757">File Description</th> <th data-bbox="523 696 1394 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 757 523 936">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="523 757 1394 936" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="86 936 523 1003">Any additional information</td> <td data-bbox="523 936 1394 1003" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>	Any additional information	<b>No File Uploaded</b>			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>								
Any additional information	<b>No File Uploaded</b>								
<p><b>1.2 - Academic Flexibility</b></p>									
<p><b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b></p>									
<p><b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b></p>									
<p><b>0</b></p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1346 523 1406">File Description</th> <th data-bbox="523 1346 1394 1406">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1406 523 1473">Any additional information</td> <td data-bbox="523 1406 1394 1473" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1473 523 1581">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="523 1473 1394 1581" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="86 1581 523 1680">Institutional data in prescribed format (Data Template)</td> <td data-bbox="523 1581 1394 1680" style="text-align: center;"><a href="#">View File</a></td> </tr> </tbody> </table>	File Description	Documents	Any additional information	<b>No File Uploaded</b>	Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>	Institutional data in prescribed format (Data Template)	<a href="#">View File</a>	
File Description	Documents								
Any additional information	<b>No File Uploaded</b>								
Minutes of relevant Academic Council/ BOS meetings	<b>No File Uploaded</b>								
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>								
<p><b>1.2.2 - Number of Add on /Certificate programs offered during the year</b></p>									
<p><b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b></p>									
<p><b>2</b></p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

9

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The subject Political Science provides basic information about Indian constitution to identify individual role and ethical responsibility towards society and to understand human rights and its implications. This course helps the students to gain knowledge, legal literacy and there by to give competitive examinations. The topics related to women for instance "Power of Women" has added into the curriculum of English literature to enhance students' knowledge and perspective on gender issues. Every year the institute is organising "Women's day" to respect the women force at all levels. The University has made it compulsory to study and environmental studies in their regular curriculum to create awareness related to various Environmental issues that the world is facing .Various extension programs are being organised by the institute through NSS and Mission green Punjab Units to create awareness among the rural community with respect to ecological balance and its I importance. Students are motivated to take up projects related to environmental issues to overcome the identified problems.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

144

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

144

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the

B. Any 3 of the above

<b>institution from the following stakeholders</b> <b>Students Teachers Employers Alumni</b>	
File Description	Documents
URL for stakeholder feedback report	<a href="https://gcajnala.org/1-4-1/">https://gcajnala.org/1-4-1/</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	No File Uploaded
<b>1.4.2 - Feedback process of the Institution may be classified as follows</b>	<b>A. Feedback collected, analyzed and action taken and feedback available on website</b>
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gcajnala.org/1-4-1/">https://gcajnala.org/1-4-1/</a>
<b>TEACHING-LEARNING AND EVALUATION</b>	
<b>2.1 - Student Enrollment and Profile</b>	
<b>2.1.1 - Enrolment Number Number of students admitted during the year</b>	
<b>2.1.1.1 - Number of students admitted during the year</b>	
170	
File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>
<b>2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)</b>	
<b>2.1.2.1 - Number of actual students admitted from the reserved categories during the year</b>	
84	

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

**Seminars:** Seminars are organized events where students can delve deep into specific topics. They often involve presentations and discussions, enabling students to gain in-depth knowledge about a particular subject. They also provide an opportunity for students to improve their presentation and communication skills.

**Project Work:** Project-based learning allows students to apply theoretical knowledge to real-world scenarios. It promotes problem-solving skills, creativity, and teamwork, as students work on projects that require research, planning, and execution.

**Assignments:** Assignments require students to explore and apply what they have learned. They often involve critical thinking, research, and analysis, and they help students develop a deeper understanding of the subject matter.

**Quiz Competitions:** Quiz competitions are a fun way to test and reinforce students' knowledge. They encourage healthy competition and motivate students to learn and retain information.

**Essay Writing Competitions:** Essay writing competitions help students enhance their writing and research skills. They also encourage students to express their thoughts and opinions on various topics.

**Discussions and Debates:** These activities promote critical thinking and analytical skills. By engaging in discussions and debates on contemporary issues, students learn to evaluate different viewpoints and develop well-reasoned arguments

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
361	12

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

#### GOVERNMENT COLLEGE AJNALA

##### Student centric methods

Engaging students in the learning process increases their attention and focus motivates them to practice higher level critical thinking skills. In order to motivate the students beyond the theoretical knowledge various methods like seminars, group discussions, Mock test, Project work, Assignments, Quiz competition, Essay writing competition have been adopted. Discussions and debates on contemporary issues are encouraged so that students can analyse by the eliciting responses to the subject under discussion. Moreover NSS Cell has been set up set up for the students to participate, integrate and learn. ICT tools include Projectors, Computer Labs , Smart Class , Conference Halls ,e-podium, interactive , interactive panel.

These strategies aim to make learning more interactive, engaging, and practical. They not only increase students' attention and focus but also encourage them to think critically, collaborate, and apply their knowledge to real-world situations.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	<a href="https://gcajnala.org/student-centric-methods/">https://gcajnala.org/student-centric-methods/</a>

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Information and Communication Technology (ICT) tools play a crucial role in enhancing the learning environment by leveraging various technological resources. Here's a detailed explanation of some commonly used ICT tools:

. **Projectors:** - **Function:** Projectors enable teachers to display content from a computer or other devices onto a larger screen or surface. - **Benefits:** Enhances visual learning, facilitates presentations, and makes it easier for students to grasp complex concepts through visual aids.

. **Computer Labs:** - **Function:** Dedicated spaces equipped with computers and software for students to engage in hands-on learning and practical application of theoretical knowledge. - **Benefits:** Fosters computer literacy, encourages collaborative learning, and provides access to digital resources and educational software.

. **Smart Classes:** - **Function:** Integrates technology, such as interactive whiteboards and multimedia content, into traditional classroom settings. - **Benefits:** Enhances engagement through interactive lessons, facilitates dynamic content delivery, and accommodates diverse learning styles.

. **Interactive Boards:** - **Function:** Touch-sensitive display boards that allow teachers and students to interact with digital content in real-time. - **Benefits:** Promotes active participation, encourages collaborative problem-solving, and offers a dynamic platform for illustrating complex concepts.

. **WiFi Connectivity:** - **Function:** Provides wireless internet access within educational institutions, allowing students and teachers to connect to online resources. - **Benefits:** Enables access to a vast array of online educational materials, promotes research, and facilitates communication and collaboration beyond

the classroom.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

12

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

12

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

4

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

**2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)****2.4.3.1 - Total experience of full-time teachers**

162

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

**2.5 - Evaluation Process and Reforms**

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

**GOVERNMENT COLLEGE AJNALA****Processes and procedures related to Examinations**

**Appointment of Coordinators and Committees:** In line with the guidelines of GNDU, the college appoints coordinators, registrars, and examination committees. These individuals and committees are responsible for conducting examinations and devising strategies to ensure transparency and effectiveness in the assessment process.

**Internal Examination Management:** The Examination Committee plays a crucial role in ensuring the smooth functioning of internal

examinations. This encompasses various assessment methods, including assignments, quizzes, tutorials, surprise tests, orals, seminars, and presentations. Scheduling these assessments and conducting mock orals and tests beforehand helps students become familiar with the examination process and address any queries they may have.

The college follows a comprehensive approach to examinations, emphasizing both internal and external assessments. It places a strong emphasis on transparency, effective preparation, and addressing student concerns to ensure the fair evaluation of students' knowledge and skills. This approach aligns with the guidelines of GNDU and aims to provide a conducive learning environment for students.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

**Student Grievances Handling:** A Student's Grievances Cell is in place to address any issues that students might encounter before or during examinations. This cell deals with problems and concerns that students may have, providing a mechanism for them to voice their grievances.

**Grievance Resolution:** If a student has a grievance related to examinations, they are required to approach the internal examination in-charge. The student must submit an application detailing the grievances to the examination committee. The committee then reviews the problem and forwards it to the Principal. The Principal, in consultation with College Council, takes necessary steps to address and resolve the grievances, ensuring a fair and transparent evaluation process. CCTV are installed in the examination halls and their IP address are shared with superintendents in final examinations for fair and transparent conduct of examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	<a href="https://gcajnala.org/grievance-redressal-cell/">https://gcajnala.org/grievance-redressal-cell/</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

YES - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gcajnala.org/program-outcomes/">https://gcajnala.org/program-outcomes/</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

### GOVERNMENT COLLEGE AJNALA

Methods to measure the attainment of Program Outcomes (POs) and Program-Specific Outcomes (PSOs).

**Assessment Methods:** The college employs two main types of assessment methods: formative and summative. Formative assessments are an on-going process, providing feedback during the learning process, while summative assessments are conducted at the end of a course to evaluate learning outcomes comprehensively. The college uses Continuous Comprehensive Evaluation as a direct assessment method for formative assessments. This includes various activities such as assignments, projects, mid-examinations, student seminars, poster presentations, and quizzes. These are crucial components

of the internal assessment process.

The college's approach to assessment is comprehensive and outcome-driven. It recognizes that education is not just about acquiring knowledge but also about developing skills and abilities that can be applied in real-world situations. By aligning assessment methods with course and program outcomes and carefully designing assessment questions, they ensure a thorough evaluation of student learning and the effectiveness of the educational program. This approach ultimately benefits students by preparing them for the challenges they will face in their future careers.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	<a href="https://gcajнала.org/attainment-of-program-outcomes/">https://gcajнала.org/attainment-of-program-outcomes/</a>

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

50

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="https://gcajнала.org/wp-content/uploads/2023/11/pass-.pdf">https://gcajнала.org/wp-content/uploads/2023/11/pass-.pdf</a>

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://gcajнала.org/1-4-1/>

**RESEARCH, INNOVATIONS AND EXTENSION****3.1 - Resource Mobilization for Research****3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)****3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)****3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year****3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year**

0

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The college is working with the higher goals of holistic development of students so that they prove to be an asset for society. They are encouraged to participate actively in curricular and co-curricular activities to boost their creativity about the subtle aspects of their subjects. Besides conventional teaching methods students are taught using project method, field studies and smart classroom methods, NSS units & Bhasha manch of college are helping to develop creativity and the spirit of social work among students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3



File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities play a crucial role in higher education by bridging the gap between the academia and the real world. These activities encompass a wide range of initiatives aimed at connecting students, faculty and institutions with communities, industries and societal needs. These activities create awareness on social issues and instill social responsibility, cooperation and tolerance among the students. Multiple extension activities are conducted in the campus and outside in the local community by various clubs and societies of the college.

File Description	Documents
Paste link for additional information	<a href="http://gcainala.org/wp-content/uploads/2023/12/NSS-PPT-JAGROOP.pdf">http://gcainala.org/wp-content/uploads/2023/12/NSS-PPT-JAGROOP.pdf</a>
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**CLASSROOM:** College classrooms are well furnished,airy. The classrooms are equipped with fans and lights . Classrooms are spacious and well ventilated with abundant natural light to provide the right ambience for an effective learning experience at college.There are three smart classrooms and one digital seminar hall.Well equiped ICT enabled computer labs.

The entire campus is Wi-Fi enabled. The major areas of college are under CCTV Surveillance.

**Conference and Room and Smart Classrooms:** The modern Conference Room and three smart Classrooms are equipped with multi-media

teaching aids with high resolution Projectors.

Software available in the college SYSTEM SOFTWARE: WINDOWS xP, 7 and 8 SOFTWARE: C++, MySQL ,JDK XAMPP Tool PHP 5.5

Laboratories: 2 well equipped Laboratories with storerooms are available for the use of Media, ICT and Computer labs. ICT Centre Auditorium and a Multi Purpose Hall: The high-tech auditorium is housed in the complex. It has the capacity to accommodate less than students and is the hub of all curricular and extracurricular activities with Audio Visual facilities which is used to conduct all cultural activities and competitions. The Wellness Centre Verdant & Spacious Sports Ground: Outdoor games like Cricket, Volley Ball, Basket Ball Athletics etc. Indoor games The students are trained for indoor games like Wrestling, Badminton, chess, carroms, and yoga etc. in the Common Room Girls and Boys have been provided with a spacious and clean separate Common Rooms.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

**Cultural and co-curricular events:** Cultural events like Talent hunt, Teej Festival, Independence day, Republic, Punjabi Maha Divas and other national days and festivals. We try our best to provide opportunity to students which result in enhancement of the personal skills and experiences like confidence. Youth Festival Competitions organized by university and intercollege competitions students participate in Quiz, Declamation, Play, cartoon making, Rangoli, Elocution, Fancy dress, Debate.

**Open Air Theatre:** It is used for out door events by theatre club. The open air theatre has the capacity to accommodate around more than 200 students. Skits and nukkad nataks are showcased there.

**SPORTS Activities:** A playground is a vital part of a student's life. It is not just a place to play, but also a space for learning and overall development. The college has a well

established Sports Department . In-house competitions, coaching camps, and other recreational activities are organized to keep the students motivated to stay healthy and fit. The students are encouraged to participate in University Inter-college tournaments, interuniversity, state and national level tournaments.

**Gymnasium:** College has a well equipped Gymnasium , regular physical activity can help adolescents improve cardiorespiratory fitness, build strong bones and muscles, control weight, reduce symptoms of anxiety and depression, and reduce the risk of developing health conditions such as Heart disease Cancer.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### **4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.**

4

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### **4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**

##### **4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)**

2064149

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A library is a very useful platform that brings together people willing to learn. The College Library is a key learning resource integral to the teaching learning process. Managed by the Library team along with the Library Committee, the library is one of the finest in the College. Library is a holistic space to further augment student and faculty's intellectual acumen. Library is well furnished with comfortable chairs and tables for students and teachers. It houses 21,207 books . There is enough storage facility and a spacious well lit reading rooms. Student is issued 3 textbooks for a borrowing period of 15 days, on renewal basis. Security of library resources is maintained with constant checking. Strict surveillance of the complete library is done through CCTV cameras. Identification Card: The library card also serves as a method of identification. When a student issue any book or study material to borrow and presents their library card to the library, they take responsibility for the borrowed book and promise to abide by certain rules, usually including a promise to return the book by the due date.

College library is well furnished it has comfortable seating for students. Library furniture has bookshelves/bookcases/cabinets/racks / Cupboards for books . Storage and the organisation of books as per the catalogues. The primary objective of the college library is conservation and dissemination of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>E. None of the above</b>
----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

**0**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Audited statements of accounts	<b>No File Uploaded</b>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

**360**

File Description	Documents
Any additional information	<b>No File Uploaded</b>
Details of library usage by teachers and students	<b>No File Uploaded</b>

**4.3 - IT Infrastructure**



## 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Govt. College Ajnala is committed to offering a conducive environment to its faculty and student to enhance the teaching learning process and in this digital age, provision on upgradation of IT facilities is essential. The college has excellent ICT Facilities on the campus. We have Wi-Fi Internet facility with 100Mbps speed for College Staff and Students. The College has 72 Desktops computer and 2 Laptops for College Staff and Students. There are 3 ICT rooms equipped with Computers, 5 Projectors and Speaker Facilities. More than 25 printers, 3 smart board With the help of a digital board for classrooms, audio, video, graphics, charts, and graphs are all intelligently integrated on a single platform. Furthermore, the College has total 4 Multimedia Projectors for Classrooms.

The College Offices, Computers Labs, Conference room, With the help of projectors, it's easy to connect with students and all students can easily view information in formats like video, audio, PowerPoint presentations, graphics, and so on... To present this information one can use whiteboards, displays and computers as tools. Auditorium and Library has internet facility. The entire campus is Wi-Fi enabled. The major areas of college are under CCTV Surveillance.

Conference and Room and Smart Classrooms: The modern Conference Room and three smart Classrooms are equipped with multi-media teaching aids with high resolution Projectors.

Software available in the college SYSTEM SOFTWARE: WINDOWS xP, 7 and 8 SOFTWARE: C++, MySQL ,JDK XAMPP Tool PHP 5.5

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## 4.3.2 - Number of Computers

72

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution

E. < 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

1255438

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

**CLASSROOM:** College classrooms are well furnished, airy. The classrooms are equipped with fans and lights. Classrooms are spacious and well ventilated with abundant natural light to provide the right ambience for an effective learning experience at college. There are three smart classrooms and one digital seminar hall. Well equipped ICT enabled computer labs.

**Auditorium:**The auditorium of our college is fitted CCTV cameras and is spacious projector, Wi-Fi Internet facility, with a capacity of more than 250 students for organising cultural programmes.

**SPORTS Activities:** A playground is a vital part of a student's life. It is not just a place to play, but also a space for learning and overall development. The college has a well established Sports Department . In-house competitions, coaching camps, and other recreational activities are organized to keep the students motivated to stay healthy and fit. The students are encouraged to participate in University Inter-college tournaments, interuniversity, state and national level tournaments. A library is a very useful platform that brings together people willing to learn. The College Library is a key learning resource integral to the teaching learning process. Managed by the Library team along with the Library Committee, the library is one of the finest in the College. Library is a holistic space to further augment student and faculty's intellectual acumen.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

189

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

189

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

<b>5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
<b>5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>
<b>5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees</b>	<b>A. All of the above</b>
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of placement of outgoing students during the year</b>	
<b>5.2.1.1 - Number of outgoing students placed during the year</b>	

00

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

**5.2.2 - Number of students progressing to higher education during the year****5.2.2.1 - Number of outgoing student progression to higher education**

7

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)****5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

2

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

2

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The college encourages students to have student representative for every semester in B.A., B.Com and BCA streams. The student representatives put the grievances of students to the principal, who orders the convener of respective committee to handle that in a nice way. The student Council was made on voluntarily basis to assist in maintaining discipline in the college and to enhance academic atmosphere of the college by motivating other students to think positive and making the college campus clean from single use plastic and green by planting more trees inside and out of Doors the college campus. The council in our college is comprised of Head boy, Head girl, president, secretary coordinators of varied committees, executive members and one representative from each class. The representatives of the Council are selected on the idea of their Academic performances, regularity in classroom, behaviour and participation in extra curricular activities. It provides opportunities the students to experience leadership and encourages students, faculty and community relationships. Actually number of activities are handled by the Scholars themselves. These activities are like

celebration of B.R. Ambedkar Jayanti, Independence Day, Republic Day, Diwali and Holi .the aim of the student Council is to offer students an opportunity to develop leadership by organising and completing various activities. The student Council members bring ideas, request and feedback to the meetings and a democratic process is employed to offer students voice and make decisions to formulate various programs during the year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

6

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association is a powerful link between the college and alumni. Alumni contribute to the development of the college. They guide the students with their experience and knowledge. Institution conducts alumni meet wherein the students graduating from the college and oldest have a single platform to interact. The alumni meet is named "YAADAAN DI SAANJH". Our alumni have sponsored the studies of economically weaker students by paying



their fees. Valuable Plants have been donated by our eminent alumni personalities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)** E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

**Vision:** Our vision is to make the students fully competent in the corporate globalized world as potential human resources and fine human beings to take education to every corner of the border/rural area so that nobody remains illiterate . **Mission:** Removal of ignorance through education and to encourage and inspire everyone to ask , search and achieve as per our motto " JO KHOJE SO PAVAE" (that he who seeks , finds) **Objectives:** 1. Educate with emphasis on making education accessible to the underprivileged. 2. Teach, guide and motivate the mediocre and meritorious students by providing quality education. 3. Inculcate the spirit of co-operation and healthy competition amongst the students. 4. Channelise the energy of students towards creativity, team spirit and service with dedication, devotion and discipline. 5. Ensure physical, mental and moral growth of the students. 6. Assist in character building by promoting human and ethical values in the students. 7. Synthesize the traditional and modern education for all round development of the students. 8. Facilitate the encouragement and spread of women education. 9. To inspire students to achieve excellence in academics, cultural, sports and other activities so that a balanced personality can be developed to become successful in every walk of life.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Govt. College Ajnala has a mechanism of providing decentralization and participation mode of management by providing autonomy to various functioning committees/associations for constructive and quality improvements of the institute. The principal of the institute along with teacher's council provides leadership and able guidance including budget and resources planning for wellness of the college. (a) The college has a parent Teacher Association which releases fund from parents teachers and also from Punjab Government to provide remunerations to Guest Faculty and to purchase the required infrastructure of the college. The Parent Teacher Association(PTA) has members from teachers of college, parents of the students with chairperson as principal. (b) The college has the staff council and student council which provides the leadership support to all the other committee. College principal is administration followed by the Vice Principal, Bursar and department heads. Different committees have been created by the college authority to look after various activities and implement numerous plans and policies. All The executive bodies are formed democratically, they discuss relevant issues under their jurisdiction and resolved independently. The decisions and planning of the various bodies after their respective meetings are conveyed to the relevant departments.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Institution's Quality policy :- To impart quality education to the students through effective teaching/ training methods suited to the needs of the students and maintain a team of highly motivated and competent teachers . Perspective Courses :- To maintain high standards in the subjects offered through various course , which would be in the best interest of the institution students. List of Courses :- 1. BA ( Bachelor of Arts ) 2. B.C.A (Bachelor in computer Application) 3. B.Com (Bachelor of commerce ) 4. PGDCA (Post Graduate Diploma in Computer Application) Quality Improvement Strategies of Institution Teaching & Learning The teaching staff prepared the session wise teaching plan, study material, effective and efficient teaching mechanism Quality Infrastructure:-- The college have Full Furnished classrooms, E-learning labs, High Quality Library, Big auditorium, Huge ground, Open Theatre, Vehicle stand for students and staff , Filter Water facilities, Women Cell for Girls, Beautiful Parks, Cafeteria with well mannered sitting plan, ICT rooms with LCD, Projector, computers, Wi-Fi, audio Facilities. The College has a well defined Quality Policy and deployed with systems Perspective.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college is the highest decision making body which is in constant touch with the Principal on all matters pertaining to the smooth functioning of the institution.

College Committees: Various committees and councils are constituted for the planning, preparation and execution of academic and extra- curricular purpose. Different committees and cells have been created by the college authority to look after various activities and implement numerous plans and policies: College council , student council, Examination committee, Admission committee, IQAC, Grievance Redressal Cell, Women Cell, NSS, Library Development Committee, PM-USHA Project Monitoring Committee, Career Guidance Cell, Anti-raging

Committee, College Development and Construction Committee, College Campus and Infrastructure Maintenance Committee, Canteen Management Committee, College Prospectus Committee, Time Table Preparation Committee.

Permanent Teaching Staff is appointed by Punjab Public Service Commission while vacant non-teaching and supporting staff positions are filled at the college level as per the guidelines of DPI Colleges, Government of Punjab. Promotional policies and Grade enhancement are set up on par with the regulation of the Government. The Permanent Staff is given its salary pertinent to the Pay Commission accepted by Government of Punjab. Guest Faculty Staff Salary is jointly allocated by DPI Colleges as well as from PTA fund of the college. The Self Finance Courses' staff are paid from a separate HEIS Fund.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

## 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

As the college thrives on the staff -friendly environment, various welfare measures have been taken for the satisfaction and motivation of the faculty and the staff. ? General Provident Fund for all the teaching and non-teaching staff is ensured through Government Treasury as per Government rules. Pension benefits is well streamlined and efforts are made to disburse pension and gratuity benefits to the retired employee at the earliest. ? Leaves are allowed as per the University Statute and Government regulations. It includes maternity leave, medical leave and Child care leave too. ? The institution allows duty leave for faculty members to attend various courses stipulated by the University Grants Commission like Refresher Course, Orientation Programmes, Faculty Development Programmes and Short term courses. ? Faculty members are encouraged to attend international, national as well as local seminars of importance as resource person and as paper presenters. Duty leave is allotted accordingly. ? The college administration facilitates the process of availing these benefits by providing every possible assistance. A host of such schemes is as:

- LTC, Mobile allowance
- Loan against General Provident Fund
- Medical re-imburement
- An insurance policy named Group Insurance Scheme (GIS)

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

## 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The institute follows a well planned appraisal system for both teaching and non- teaching faculty, structured by the Government itself. Appraisal is prominently done on the basis of feedback received on the students' feedback forms. This provides an insight into one's own assessment of effectiveness of the teaching style and it's impact on the students. It also reflects the involvement of both teaching and non-teaching activities. Feedback forms are a showcase of a teacher's professional competence. The College has adopted "Performance Based Appraisal System" prescribed by UGC. Faculty performance is verified, validated and sent to the Director Higher Education in the form of annual ACRs. The performance evaluation is done on the parameters like teaching and evaluation activities, extension activities, paper publications, seminars and conferences attended etc. The performance of contractual, part time and guest faculty staff is diligently monitored by the principal of the college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Government audit of the budget as well as the local audit by the CA also exercise a check on the expenditure. Internal audit is conducted by the departmental Govt. team periodically. It has been done in FEB 2022. The P.T.A and the HEIS audit is conducted by the C.A. from the private sector. The College administration along with faculty members continuously pursue political leaders and the officers of the civil administration for the fund raising. Such funds are utilised for the purpose for which these have been sanctioned.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The Institution prepares a centralised Annual Budgetary plan in the beginning of the session that is thoroughly discussed and presented in IQAC meetings for timely salary payments, maintenance work required for college building, maintenance of the teaching aids, other teaching material and laboratory equipments. Regular External Financial Audit is done over the funds received through various agencies. The major sources of institutional financial resources are PTA fund, fee from students for regular and self financed courses, RUSA, Equity and



UGC grants . The institution conducts both internal and external audits regularly to ensure total transparency in financial matters. The Punjab Government's financial rules are properly implemented in financial transactions of the institution. Utilisation of funds received from various agencies are audited by the auditors appointed by the Government on the completion of ongoing project or grant and then utilisation certificate is submitted to the concerned higher authority on regular basis. As per the need of each unit of the college, the funds are allocated or grants are applied for as per UGC schemes and RUSA guidelines for the building/development projects of the institution. Income/expenditure is closely monitored by the accounts branch. The institution has formed a purchase committee for the purpose.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

QAC is constantly working on the quality improvement in various area. Under the guidance of IQAC, the academic planning committee prepares a detailed academic plan for each academic year and ensure optimum utilization of the available infrastructure. Students Assembly:- At the beginning of every Academics session, students assembly is held for freshers students are given information about program outcomes, various cell active in college, Examination system, Evaluation system, Library, Sports, NSS etc Significant contribution made by IQAC

- Enhancement in the student enrolment in the college.
- Prepared academic calendar and extension activities calendar.
- A seminar, a quiz competition and a declamation contest were conducted in the wake

of "Y -20" program on the theme of future work, climate change and Disaster Risk Reduction and Youth in Democracy.

- The college organised 5 days workshop on carrier guidance

and entrepreneurship to

generate awareness among students regarding various options in career now a days.

- A Industrial visit to Verka Milk Plant was organised for students to give them first

hand information regarding the manufacturing, processing and packaging of milk, curd and cheese. Students practically experienced the whole process.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC through discussions and recommendations identifies the need of improvements in teaching learning process and prepares a plan of action for coming session specific formats prepared by IQAC are used to collect information from individuals, Cells, Office and Library on the basis of this information targets area are identified. IQAC further suggested that the students should be Counsellled through the mentors to reduce stress in students. Faculty mentors remained always in touch with the Mentees which improves teaching learning process. Teaching learning scheduled as per the university prescribed syllabus and timetable academic calendar was prepared. The unitisation of syllabus has been done. Class test and assignment are given to the students with the aim of bringing about improvement in the academic pursuits. A house examination was also conducted and marked answers sheets have shown to the students. Achievements/Outcomes ? To add new certificate courses. ? Skill based job oriented courses have been introduced. ? Seminars, poster making competitions, essay writing competitions and slogan writing competitions have been conducted . ? To upgrade the infrastructure and renovation of the college campus. ? IQAC ensure that the Classrooms and Labs are fully equipped with ICT facilities . Teachers are encouraged to use ICT tools to prepare and deliver their lectures through Audios ,Videos and PPTs.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Government College Ajnala tries to break the taboos related to discrimination against women that are deeply rooted in society through constant endeavours. We all understand that gender parity supports balanced growth and a sustainable society as members of a civil society. Through various awareness programmes created by various clubs that make up the institution, we foster a sense of social responsibility. The International Women Day is also celebrated to promote gender equity. Discuss women's empowerment through education and learning. Gender parity in

education is preserved in light of economic, social, cultural, and political developments through varying awareness programs. The institute provides a comprehensive variety of security facilities tailored exclusively for females on its premises, managed by a dedicated staff of the college. There is round-the-clock CCTV surveillance in the college. It helps to stop antisocial conduct. The safety and security of the students are overseen by the college's disciplinary committee. Enforcing the College's zero tolerance policy against taunting and ragging falls within the purview of the Discipline Committee. In our college, the Women Cell monitors gender issues and conducts annual activities to promote gender justice and awareness, including women's rights and the legal implications of discrimination, self-defence, and the health and hygiene of young girls. There is a separate girls' common room and reading room. Girl's washrooms are equipped with incinerators and sanitary pad vending machine.

File Description	Documents
Annual gender sensitization action plan	<a href="http://gcajnala.org/wp-content/uploads/2023/12/GENDER-SENSITIZATION-Action-Plan.pdf">http://gcajnala.org/wp-content/uploads/2023/12/GENDER-SENSITIZATION-Action-Plan.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="http://gcajnala.org/wp-content/uploads/2023/12/Specific-faciliies.pdf">http://gcajnala.org/wp-content/uploads/2023/12/Specific-faciliies.pdf</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling

system Hazardous chemicals and radioactive waste management

To encourage individuals to live a sustainable lifestyle by utilizing and preserving the natural resources in a way that puts sustainability at its centre. To provide a comprehensive education with a steadfast dedication to the essentials and creativity, to guarantee students' holistic development so they can react to social demands and ambitions. The college has organized a seminar on Environmental Consciousness to ensure the responsibility. The plastic use is completely banned in the campus. The Colour-coded bins have been used to collect different types of solid waste within the campus and the same are disposed. It also banned the use of polythenes in the college. A large pit has been dug and green biodegradable waste is put in it. Maintaining a biologically diverse environment is the foundation for a healthy planet and human well-being. The college is planning to develop a vegetable patch to maintain biodiversity. The harsh pesticides and chemicals in the college grounds are not used.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

B. Any 3 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with**

B. Any 3 of the above

disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution values all ethnicities irrespective of disability, gender or race and ensures no discrimination is made on the grounds of cultural, regional, linguistic, communal, or socio-economic basis. Anti-Ragging norms are strictly followed. Institutional efforts diversity is also seen in the parent stakeholders whose occupations range from farmers, auto rickshaw drivers, house help to business persons. With respect to the distinctiveness of every student, we try to ignite a feeling of 'camaraderie' among all the members of the institution by giving space to each and every stakeholder to participate, explore, enhance and attain their full potential, ultimately making the campus an equitable place. Being a college in rural area, most of the students belong to villages. Because they cannot speak English well, through the finishing school of our college, they learn soft skills, hard skills, personality grooming, confidence building, and etiquettes enhancement. Celebrating festivals of different cultures and religions creates a harmonious environment. College ensures the celebration of Lohri, Gurupurab, Teej with zest, Diwali, thereby promoting mutual respect and tolerance. College also celebrate different days and festivals like 26 January (Republic Day), Mother Tongue Day, Holi, 15 August (Independence Day), Sadbhawana Diwas,,NSS Day, Diwali, Integration Day, Constitution Day etc. to enhance

tolerance and Harmony towards cultural, regional and Socio-economic aspects. The International Yoga Day is observed to promote the ancient India knowledge. The institution has staff from different religions and cultures setting an example of communal harmony for its students.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution is committed to inculcate the constitutional values among its stakeholders to promote an environment of unity in diversity. During the academic session, the Constitutional Day was celebrated on 26th of November, 2023 and also Punjabi Maah was celebrated by the Department of Punjabi. The celebration came with the mass reading of the preamble and pledging to follow the fundamental obligation of the constitution. Thereafter, the students were guided regarding the structure of the Indian Constitution and the responsibility towards the constitutional values, rights, duties and responsibilities of citizens. The Political Science department displayed the flex of fundamental rights and obligations in the campus to sensitize the students and staff in this regard. Through the activities of the Dr. B. R. Ambedkar Studies Centre, the constitutional values are promoted. Dr. B. R. Ambedkar birth anniversaries are observed by organizing talks on the nature of Indian Constitution. In collaboration with the district administration, the college also held SVEEP programmes to aware our students about their voting rights and its importance. The National voter day was celebrated on 25th of January to inculcate democratic values among the students. Every year college hosts a voter's registration fair at Tehsil level where new voters registered.



File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	<a href="http://gcainala.org/wp-content/uploads/2023/12/Details-of-activities-inculcate-values.pdf">http://gcainala.org/wp-content/uploads/2023/12/Details-of-activities-inculcate-values.pdf</a>
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals**

The College follows a mechanism to celebrate national and International commemorative day, festivals and birth and death anniversaries of the great personalities by forming various committees. The celebration and observance is done with an aim to cultivate national integrity, social harmony and universal values. The Independence Day and Republic Day are celebrated with enthusiasm in a befitting manner. After the flag hosting, the Principal guided the gathering to imbibe universal and

national values to lead. Besides these, the college observed the International Women Day, Shaheed Bhagat Singh Birth anniversary and also Martyr Day, Earth Day, International Yoga Day, Sadbhawana Diwas, Teacher's Day, Ozone Day, Constitutional Day was celebrated during the session of 2022-23 to familiarize and sensitize the students with the significance of the events and glory of the nation. The International Yoga Day was celebrated with great zeal. Similarly, birth and death anniversaries of the great Indian personalities have been celebrated as the regular activities. The Institute also follows State Governments resolution to celebrate anniversaries of the regional renowned personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 1.TRUE FRIENDS

The Objective - Donating books is something that we can very much do, and this will help a long way in educating underprivileged students.

The Context-It is believed that giving something wholeheartedly translates to personal happiness. In donating books you make other people happy as you make yourself happy.

The Practice- The College started a new imitative 'True Friends' in which staff members and students can donate text books, reference books, journals and magazines to the college library.

Evidence of Success- This beautiful initiative is publicized not only through the college prospectus given to the students every year but also by the teachers.

Problem Encountered and Resources Required- With teachers, more number of students also required for donation of books.

## 2.COMMUNITY AND ADMINISTRATION ASSISTANCE

The Objective- To provide Assistance to the local Community and Administration in all possible manners in the hour of the need.

The Context- We draw all resources from society and therefore we must repay society and other stakeholders in an appropriate way.

The Practice-

- During elections, the college campus is given to local administration for conducting election work.

Problem Encountered and Resources Required-

The major problem being faced in this regard is that it is very difficult to take masses along with you on such social service acts.

File Description	Documents
Best practices in the Institutional website	<a href="https://gcajnala.org/best-practices/">https://gcajnala.org/best-practices/</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Government College, Ajnala is the only co-education Government institute of higher education in the Indo-Pak border belt, sub division of Amritsar district. It caters to the higher educational needs of the students hailing from economically and educationally backward, rural and border area. Our institution is making every possible effort to uplift the weaker sections of the society by educating and encouraging them to realize their potential to face mind boggling situation of the world. Our College is the only coeducational college in the rural area. There is no other government college nearby the area around

30-40km. Moreover even in Amritsar there is only Government College for girls whereas there is no government college for boys in Amritsar district. So it is beneficial for both girls and boys of nearby rural areas to study here. Being a college in rural area, most of the students belong to villages that are the big reason majority of the students do not have good communication skills. Through the Finishing School of our college, students learn soft skills, hard skills, personality grooming, confidence building, and etiquettes enhancement. Our goal is to teach girls and boys, how to move from informal to formal situations with ease. So we can proudly say that we are catering to the educational needs of socially and economically backward students and grooming there for venturing confidentially into the competitive global world.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

#### 7.3.2 - Plan of action for the next academic year

1. Organisation of seminar on physical health and wellness.
2. Training programmes for teaching and non-teaching.
3. Organisation of seminars and academic talks.
4. Organisation of sports tournaments in collaboration with other departments of the college.
5. Proposal sent for installation of the solar panels.
6. Organisation of the programmes on cross cutting issues.
7. To promote culture and art among students.